

Mansfield Community Playground Project
Meeting Minutes

Date: 4/12/12

Present: Sara Anderson, Cristina Colon-Semenza, Kevin Grunwald, Heather Bunnell, Julia De-Lapp, Megan Huff, Ellen Tulman, Paul Johnson, Jeanne Johnson, Kathleen Krider, Jessica Higham, Esther Soffer-Roberts, Curt Vincente

Next Meeting: May 10, 2012 7 pm

- I. Minutes from March meeting approved (M Huff & H Bunnell moved to approve)
- II. First picket has been obtained (S Anderson has)
- III. Public Relations update by J. Higham
 - a. Pamphlets going home in Friday folders 4/13 & 4/27
 - b. Invitations for Design Day being prepared – committee is asked to notify Jessica if know of community members who should receive one
 - c. Discussion of using “sandwich boards” to promote Design Day – several may be obtained from various sources (PTOs, Mt Hope, etc)
- IV. Children’s Committee update by E Soffer-Roberts
 - a. Vendor has been secured for making t-shirts. Cost to produce will be approximately \$4. All committee members will be expected to purchase t-shirt in advance of Design Day.
 - b. First Children’s Committee mtg was conducted with children. Kids brainstormed how to advertise & fundraise. Children sang with Ken Johnson (who will be present at Design Day with some MMS students)
 - c. Kids made artwork to be used in Thank you notes & to promote building
- V. Fundraising update by J. DeLapp
 - a. Met with Karen S. from UCONN foundation who may co-coordinate
 - b. Have received donations from WalMart & PriceRite & Big Y (\$30 & \$10 & \$60 in goods)
 - c. J. Saddlemeier (UCONN Student Affairs) wants to make playground #1 fundraising effort for 2012-2013
 - d. Coordinating with C vanZelm of Downtown Partnership regarding approaching businesses
 - e. Julia is keeping track of all donations. Thank you notes will be sent to donors & will serve as documentation for tax purposes
- VI. Food update by S Anderson for S Cowan
 - a. Waiting to hear from Big Y requests of donation
 - b. \$500 from MAC towards food purchase for Design Day
- VII. Design & Special Features update by H. Bunnell
 - a. Local features will be shared with L & A
 - b. Soliciting local artists to volunteer (5 have committed at this point) & some commitment has been made by CSA

- c. Contacting CDL
- VIII. Special Needs update by E. Tulman
 - a. Information has been collected from local families of children with special needs as well as from local SEPTO
 - b. Visits will be made to accessible playgrounds to gather information
 - c. All will be submitted by 4/24/12 deadline
- IX. Update re: Town information by K. Grunwald & C. Vincente
 - a. Kevin & Curt meeting with town manager 4/13/12
 - b. Curt has met with Roger (UCONN student designing plans)
 - c. Recommended using language "It's our goal to build xxx" or "We're hoping to build in xxx"

-----7:50 Sara & committee to BOE meeting. Sara made a brief presentation & answered questions.-----

- X. Updates & Information from Sara
 - a. All committee members are requested to try to get playground email addresses "up & running" as we will be using these more exclusively in the fall
 - b. All committee members are requested to fill in "Community Assets" GoogleDoc – Sara will resend via email
- XI. Design Day
 - a. Sara shared several Design Day documents with the group including a schedule of events & ideas/suggestions for evening activities
 - b. All coordinators are requested to have a "set answer" to use when questioned by the community about what we are doing & what the specific need for volunteers will be
 - c. Children will be given stickers after they have participated in the in-school design activities.

Respectfully submitted by Ellen Tulman 4/15/12